



Job Title: Solicitor

Department: Dispute Resolution

Position: Full Time, preferably

Experience: 3-5 years

Location: Torquay

Salary: Competitive

WBW Solicitors is one of the largest legal practices in the South West, with offices based in Newton Abbot, Exeter, Torquay, Paignton, Bovey Tracey and Launceston. With clearly defined divisions catering for business and private clients, our teams are able to offer the very best legal advice through a full range of legal services to individuals and businesses, across a wide range of areas and commercial sectors.

The Role:

An exciting opportunity has presented itself for an experienced Dispute Resolution Solicitor capable of working throughout the whole range of litigation disputes.

You will join a team of experienced litigators, who provide expertise in a wide range of disputes including, landlord and tenant matters, contract disputes, shareholder and director disputes and construction work.

- 1) To provide a high quality, effective, legal service for WBW Solicitors as a member of the Dispute Resolution Team.
- 2) To promote and develop the Dispute Resolution Team.
- 3) To promote and develop the firm.
- 4) Maintain the high reputation of the firm.

Legal Services

To provide an efficient, effective and complete legal service ensuring client satisfaction at all times; seeking support and advice from other members of the team whenever necessary.

Skill and Knowledge

To develop personal skills, expertise and experience in the area of commercial in particular dispute resolution. To be aware of current issues and updates. To have carried a full caseload for 3-5 years, with the majority of this being dispute resolution. 3-5 years' experience in litigation matters is a requirement, as is a keen interest in developing the department. The role will be broad and varied, with the successful candidate carrying a mixed caseload of both litigious and non-contentious general civil/commercial matters for individuals and businesses. Able to use all Microsoft applications as well as efficient IT skills.

Quality

To make sure that quality standards are understood and adhered to at all times. To promote a high quality of service and to maintain file administration, carry out reviews as directed and comply with the firm's quality standards policies and procedures outlined in the firm's Practice Manual. To adhere to the firm's Equality and Diversity Policy at all times.

Profitability

To achieve any billing, time and fee earning targets set; to co-operate with the firm's credit control arrangements; to manage time effectively and ensure billing is carried out regularly.

Ensure recommendations and cross-referrals occur to other departments and personnel within the firm.

The Candidate:

The successful applicant must be able to work effectively within a team, as well as efficiently running an individual caseload.

Possess the willingness to promote the firm and develop personal connections; to market the services of the department internally to the rest of the firm and WBW's services as a whole externally. Experience in marketing and practice development would be welcomed.

The successful candidate must be professional, organised, competent, enthusiastic and ambitious. To work with other fee earners and seek advice and assistance whenever needed to develop knowledge and skills, and to improve ability. Ensure that all courses booked are attended including any management courses provided to develop personal skills.

Need to have access to a motor vehicle for work use and be insured for work purposes. The role is based within our Torquay office and the successful candidate will primarily work from here. However, we also have offices in Newton Abbot, Bovey Tracey, Exeter, Paignton and Launceston and the successful candidate must be able to travel to these offices independently as and when required.

Contact Details:

If you would like further information or would be interested in applying for this vacancy please contact Julie Bond, HR Manager at WBW Solicitors on juliebond@wbw.co.uk.