

**Job Title:** Tax Accountant (Tax Assist or Tax Senior)

**Department:** Private Client

**Position:** Full Time

**Location:** Devon & Cornwall – We have six offices and need someone who can be flexible. You can be based out of your preferred office, however you must be willing to travel to our other offices.

**Salary:** Competitive

WBW Solicitors is one of the largest legal practices in the South West, with offices based in Newton Abbot, Exeter, Torquay, Paignton, Bovey Tracey and Launceston. With clearly defined divisions catering for business and private clients, our teams are able to offer the very best legal advice through a full range of legal services to individuals and businesses, across a wide range of areas and commercial sectors.

We are seeking an experienced Tax Accountant, to join our technically strong team to carry out work including Personal Tax Returns, Estate and Trust Tax Returns, Estate and Trust Accounts and Tax Planning.

The successful candidate will be enthusiastic, willing and enjoy working as part of a large team, have an excellent balance between technical ability and commercial awareness, possess strong organisational and inter-personal skills and be IT proficient.

**The Role:**

Joining as a Tax Senior, based from one of the firm's six offices, you will assist in the provision of a timely and first class tax compliance service to a broad range of Personal and Trust clients.

You will be responsible for preparing Personal, Trust and Estates Tax Returns and Trust Accounts and delivering a quality compliance service, taking on a portfolio of Tax and Trust administration cases, preparing and submitting annual self-assessment tax returns and computations, preparing documents and performance figures for annual Trustees meetings. You will collate and maintain client information, corresponding and dealing with client enquiries in relation to their personal tax issues and liabilities, ensuring any un-resolved issues are referred to the department manager; including the initial handling/ identification of both tax planning and tax investigation issues, with potential for involvement in advisory projects, assisting on the delivery of planning solutions and developing your technical tax skills.

Additionally you will be responsible for preparing all additional forms relating to investments and draft letters in response to all queries relating to your client of portfolios.

You will maintain direct contact with clients, HMRC, and investment brokers in the delivery of an excellent client service.

The firm and role provides a superb opportunity to further your career in tax.



**The Successful Applicant:**

You will have a background in an accountancy firm, or specialist tax firm in a tax compliance role, either as an experienced Tax Assistant or a Tax Senior, with several years' experience focused in the sector with a strength in personal tax and Trust Administration.

Strong Income Tax and Capital Gains tax knowledge and experience will be key to this role, Inheritance Tax knowledge will be a bonus but training will be provided in house. Or, you will have a good level of experience in personal tax, bringing a more mixed, all round accounting background within an accounting firm and be looking to specialise in a personal tax and trust administration role. You may be ATT qualified, qualified by experience, or studying qualifications, ATT or CTA, ACCA etc.

**Contact Details:**

If you would like further information or would be interested in applying for this vacancy please contact Julie Bond, HR Manager at WBW Solicitors on [juliebond@wbw.co.uk](mailto:juliebond@wbw.co.uk).